



Derry City & Strabane
District Council
Comhairle
Chathair Dhoire &
Cheantar an tSratha Báin
Derry Cittie & Strabane
Districk Council

Directorate Delivery Plan 2024/25

Environment & Regeneration Directorate

Derry City and Strabane District Council

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[Environment & Regeneration]

Directorate Delivery Plan 2024/25

Section One: Directorate Profile / Summary

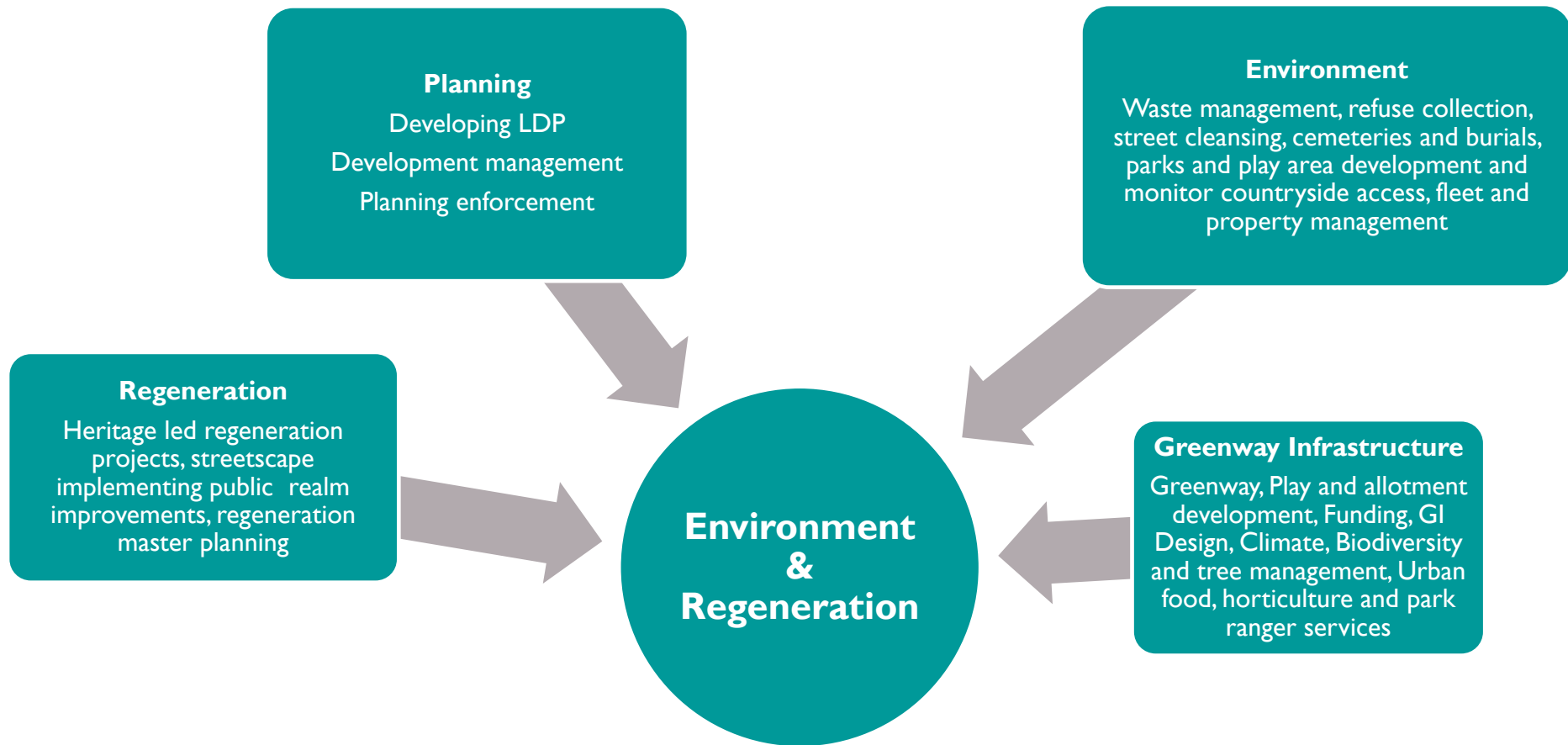
1.1 Purpose of Directorate

The Environment & Regeneration Directorate plays a key role in the delivery of the inclusive Strategic Growth Plan. The teams lead in strategies that will lead to the outcomes that we live sustainably, protecting and enhancing the environment and we connect people and opportunities through infrastructure.

The Directorate leads on the development of the Local Development Plan which will contribute to the development of sustainable communities and to meet housing need. The Directorate also leads on the design and management of green spaces, on encouraging stronger environmental stewardship and on valuing and enhancing our environment and our built and natural heritage assets.

The Directorate also leads on pulling stakeholders together to ensure that we have a secure and affordable energy supply, that we move towards a zero waste circular economy and that we have more integrated, sustainable and accessible transport.

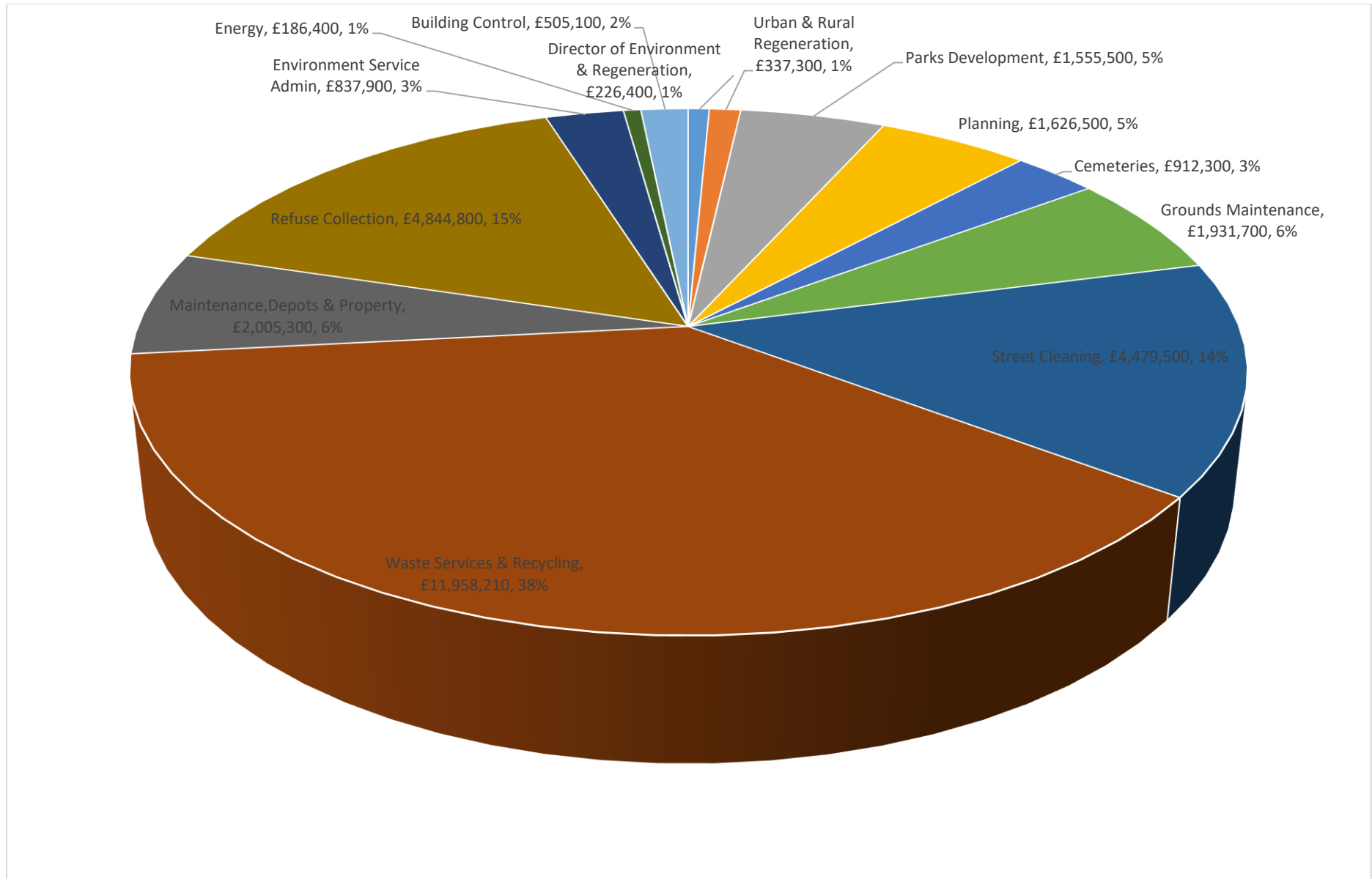
1.2 Services Provided



1.3 Summary of Resources

Financial Resources

The Directorate has a net budget of £31,406,960 representing 40.24% of the Council's overall net expenditure budget of £78,043,884 for the 2024/25 year. A breakdown of these resources by service area is provided in the diagram below.



Staff and Other Resources

- Environment & Building Control– 372 including (3 agency workers, 32 casual employees and 1 secondment)
- Director & Support – 2
- Parks and Green Infrastructure – 18
- Planning – 41 including (1 agency worker and 1 casual worker)
- Regeneration - 4

Section Two: Achievements 2023/24

2.1 Highlights

Green Infrastructure

GI Regeneration

- Completion of Northwest Greenways Projects: the £3.3m Culmore Greenway, £2.3m Pennyburn Bridge and £515k Strabane North Greenway funded by INTERREG VA, DfC and Council.
- £6.2m UKLUF Acorn Farm Gatelodge and Urban Farm at St Columbs Park both commenced on site.

- Completion of 2.7km Strathfoyle Greenway (£2.9m) and Clooney Masterplan (Stage 2 Consultation) complete and progressing to Planning
- Completion of £240k improvements to car park at St Columb's Park
- Completion of £185k replacement 'Foot Stick' pedestrian footbridge, Learmount, Park, County Derry
- Commencement of three new Rural Covid Recovery projects in Claudy, Learmount and Newtownstewart (at £1m)
- Glendermott Valley Peace + Projects funding application lodged (E15m)
- Planning Permission secured for £105k secured for UK Shared Prosperity Fund for Strathfoyle Greenway (Phase 2) for Stradowen Greenway
- City Deal – Central Riverfornt Masterplanning complete for the OBC
- Commenced on site for £1.6million Derg Active GI Projects namely, The Diamond, Castle Park and Dergview Greenway funded by the UKLUF

GI Climate Action

- Secured £300,000 of funding from Innovate UK to deliver the Net Zero Derry & Strabane project and appointed Net Zero Innovation Delivery Officer. Including formation of Derry & Strabane Sustainability & Climate Commission and progression of DCSDC Climate Mitigation Plan.
- Secured €50,000 funding from Creative Ireland to deliver Blueprint project - art and creative led exploration of climate impacts focussing on flood affected communities in Derry & Strabane.
- Secured approval for £300,000 from Peace Plus for Green Club programme across the City & District.

- Completed stage I of Lottery funded Artitude project and worked with lead partners The Playhouse to secure further £1,099,320 of funding for stage II.
- Lead the City Deal Environment & Climate Working Group & prepared Green Statement of Intent.
- Co-Chair of NI Cross Deal Environment & Climate Working Group
- Initiated Ebrington Decarbonisation Cluster
- Supported the development of Community Resilience Pilot – Prepare, Adapt, Strengthen
- Submitted returns for Council Climate Commitments: Covenant of Mayors, ICLEA/ CDP/ Race to Zero/ Race to Resilience
- Submitted consultation responses and contributed to development of: NI Climate Change Bill, NI Green Growth Strategy, Public Body Reporting, NILGA Climate Programme
- Ongoing management and delivery of Climate Adaptation Plan
- Continued involvement in Acorn Farm Programme – including completion of Whole Life Carbon Assessment for capital project

GI Management

- Brooke Park – secured Green Flag Award
- Brooke Park – secured Green Flag Heritage Award
- Derry City and Strabane District Council awarded a Bronze Award and is a UK Sustainable Food Place.
- Ongoing Development of the Acorn Food Network, working in partnership with a wide range of public and private sector partners to further develop Council Area as a sustainable food place and continue to build the food movement within the city and district.

- Participation in NI Science Festival alongside Community Partners Acorn Farm programme ongoing partnership support and delivery of £1.7m funding from the Climate Action Fund Lottery Programme, in particular continuing to support the I Can Grow, I can Cook and Growing Challenges programmes
- Development of proposals to incorporate an orchard and educational demonstration garden in the area surrounding the new gate lodge premises in St Columbs Park.

Regeneration

- £1.2m secured for the delivery of the Covid Recovery Small Settlements Programme-funded Commercial Façade Painting Scheme in 8 rural settlements targeting a total of 250 properties and contractor appointed
- Delivery and completion of the £1.2m DfC-funded Spencer Road & Carlisle Road Revitalisation Shopfront Enhancement Programme targeting a total of 85 properties
- Delivery and completion of the £220k DfC-funded Clooney Terrace Cannon Site Environmental Improvement Scheme and project launch
- Draft Newtownstewart Town Centre Regeneration Framework completed and public consultation process initiated
- Submission of funding applications to the PEACE+ Programme for (a) Historic Cemeteries Heritage-led Regeneration Scheme (b) Conservation-led War Memorials Maintenance/Restoration project and outline offer of funding secured from SEUPB
- Submission of an application & funding secured from the UK Architectural Heritage Fund for the design and delivery of a Walled City Heritage Development Trust Programme in conjunction with lead partner Inner City Trust
- Delivery and completion of the Irish Walled Town Network-funded City Walls Cannons Carriages painting scheme
- Completion of the Derry City Centre Pedestrian Way-finding Strategy & Design Toolkit and submission of funding application for capital implementation phase
- Funding secured for the design and delivery of a Built Heritage Audit and Guide of attractions in Sion Mills and Newtownstewart

Funding secured and conservation architects appointed to undertake a conservation-led condition assessment for the former Austins Department Store.

Planning

Major/Strategic and Local Planning Permissions Granted

Residential approvals include:

- Major full and reserved matters planning applications on zoned housing land at H1B at Skeoge, Derry for a total of 244 dwellings.
- Approval granted for the redevelopment of the Convent Grammer site in Strabane to provide 78 social and affordable housing units.
- Permission granted for the redevelopment of the former IAWS site in Newbuildings to provide 49 new homes.
- Permission granted for 41 apartments at Crescent Link in the Waterside.
- Change of use of an existing listed building in the city centre to provide 40 apartments for student accommodation.
- Permission granted for 40 social housing apartments at Letterkenny Road.
- Redevelopment of site on Limavady Road to provide 12 apartments.
- Permission granted for new housing and apartments (16 units) at Prehen Road.
- Approval for new residential development on Limavady Rd (11 units)

Commercial/Economic Approvals include:

- Permission granted for major regeneration development at Ebrington for erection of Grade A office building, multi-storey car park and two mixed use developments including commercial and residential.
- Planning approval granted for regeneration of Ebrington to provide for 40 new apartments and mixed use creative industries/office development.
- Major new factory development for Fab Plus in Strabane Business Park.
- Major redevelopment at Maydown site to facilitate a coal manufacturing facility for the production of smokeless fuel.
- Planning approval granted for a major new concrete manufacturing facility located at Maydown.
- Major outline approval for new service station at Drumahoe.
- Major application approved to provide new Gas powered turbine and decommissioning of coal plant at Maydown Works, Derry.

- New petrol filling station including local community shop, deli, hot food bar, customer seating area with associated sanitary, storage and staff facilities, fuel forecourt facility with canopy and carparking at Castlegore Rd Castleterg
- Approval for retention of extension to O'Neills Sportswear in Strabane providing storage and distribution area and increased parking provision.
- Approval for storage building for bulk storage of medical consumables at Maydown.
- Approval for First floor extension to service station and diner to provide ancillary storage and office accommodation and alterations to shop front, forecourt canopy and fuel pumps at Milltown Service Station & Diner, Newtownstewart,
- Approval for mixed use development comprising 5 x Pump 24 hour unattended petrol filling station and drive-thru restaurant on Strand Rd
- Approved Extension to the Kes Group factory in Strabane to provide extension to production and processing unit and increased administrative space and parking.
- Retention of vehicle maintenance building for McKinney crane hire in Strabane.

Renewable/Energy approvals include:

- Permission granted for Battery Energy Storage System at Springtown, Derry
- Planning approval granted for Synchronous condenser at Shannaghy Road, Killeter
- Ground mounted solar panel development approved at Slaughtmanus Road, Derry
- Eight separate single wind turbines throughout the district
- Ground mounted solar panel development at Loughan Road, Donemana

Community/Infrastructure Approvals include:

- Planning permission granted for major development to provide cross border Community Park and new bridge linking to Lifford as part of Riverine development, Strabane.

- Approval for extension to the Strathfoyle Greenway
- Approval granted for the provision of a new pedestrian/Cycle Greenway at Buncrana Road
- New play park granted approval at Tullyalley.
- New changing room extension to existing cricket clubhouse and change of use for part of adjacent agricultural lands for the existing cricket club at Bonds Glen Cricket Club Kilaloo,
- Improvements to Memorial Garden, Claudy
- Approval for the Installation of 2 No. 10 M. high ball stop fencing systems at Bishop's Field Sports Centre
- Proposed extension to existing cinema complex to provide indoor mini-golf and games arcade & associated site works at Brunswick Movie Bowl.
- Approval for extension Ashlea Primary School, Tullyally
- Approval for extension to Knockavoe School, Strabane, to provide 2 additional classrooms and multi purpose spaces.
- Approved listed building refurbishment works to Foyle Arts Building Strand Road.
- Approved stadium redevelopment at Ryan McBride Brandywell Stadium, to provide new safe standing covered terrace and associated works.
- New waste water pumping station at Drumahoe.
- Approved double classroom at Lisneal College

Local Development Plan (LDP)

- The Planning Appeals Commission (PAC) had been considering the Council's submitted LDP documents (100 no.) since September 2022, with correspondence from / to the Council in Spring 2023. At the end of April 2023, the PAC wrote to the Council, advising that the Commissioner would hold the LDP Independent Examination's (IE) public hearing sessions over 4 weeks in September – October 2023.
- Significant IE preparation took place, with 3 further Barrister Review sessions held, the 120 BTC actions were undertaken – including updated evidence base, in April to June 2023.
- A Revised LDP Timetable was consulted-upon and published in July 2023. Statutory IE notifications were issued, Public Notices were published and IE logistics were organised.

- From July to September 2023, detailed answers were prepared for the 93 IE topic questions issued by the PAC, working closely with the Council's Barrister and consultees. A Schedule of LDP Further Changes (79 no.) was also prepared/submitted to the PAC.
- The LDP Independent Examination was held over a 5-week period in September and October 2023, conducted remotely by the PAC and available for the public to stream live on YouTube. This was an intense and significant milestone for the LDP Team, Planning Department and wider Council, professionally undertaken, and with the PAC due to report its findings to DfI in April 2024, with a view to Adoption of the LDP Plan Strategy towards the end of 2024-2025.

Environment And Building Control

Building Control (April 2023 to March 2024)

- Full plan applications processed, including sub sites = 1053
- Building Notice applications processed = 1883
- Regularisation applications processed = 296
- Site inspections undertaken = 9081
- Property Certificates processed = 1359

Postal Numbering and Street Naming (figures up to end of January 2022)

- Total number of new postal number requests processed = 385
- Total number of Land and Property Services queries dealt with = 506
- Total number of residents consulted, as part of 11 bilingual street name requests = 360
- Total number on new or replacement street signs = 128
- Total new bus shelters 0, Total refurbished 1.

Energy

- Installation of smart energy motors at Guildhall realising potential annual energy savings of circa 40% over previously installed motors.
- Extension of Installation of an innovative energy control system, HEATBOSS to Guildhall following previous installation in Harbour House to optimise comfort conditions in individual rooms. Project formed part of a pan European learning partnership funded by the EU (SMARTRenew Project). - Heatboss system installed, commissioned and training given to local staff
- Completion of Energy Audits as part of the North West Decarbonisation project across 15 public sector buildings across the City and District.
- Progression of on street Electric vehicle charge points as part of an NI Consortium bid

Environment

- Refuse Collection including Bulky Waste Collection services provided across the city and district to domestic and business users.
- Ongoing promotional activity across all service areas with regard to anti – litter and fly tipping promotions, waste and recycling etc
- Progressed with the development of lands at Mullennan for the new Municipal Cemetery
- Completed works at extension to City Cemetery
- Ensured that Council properties and facilities remained in full compliance with statutory requirements e.g. EICR, Fire, Legionella Management etc with circa 1500 certificates tested and renewed.
- 27 Fixed Penalty Notices issued for littering / indiscriminate dumping
- 2299 incidents of flytipping reported and investigated
- Winner of Ulster in Bloom – City Category
- Average of 50% Household recycling rate
- Gold Award – Britain in Bloom
- Received Innovation in Community Engagement Award at RHS Britain in Bloom
- Completion of plant upgrade at City Baths
- RoSPA inspections and associated remedial works completed at Council play areas.

- Annual Festive lighting schemes

2.2 Progress Update

Green Infrastructure

Ref	2022/23 Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Achieved	Target Date	Actual Date	Lead Officer
CD3	Develop the €23m cross-border greenway, Derry & Bunrana and Derry to Muff	Completion of new Route 2 Muff to Border section of Greenway	Progressed on site October 2022	March 2024	March 2024	Jonathan Henderson
		Secure planning approval and deliver the c. 600m greenway link from the Culmore Road-Springfield Road	Progressed onsite October 2022	March 2024	March 2024	Jonathan Henderson
		Completion of the Pennyburn Bridge and Greenway link to Bay Road Park	Commenced onsite- Sept '23	March 2024	April 2024	Jonathan Henderson
		Secure Planning approval for the c. 330m Stradowen Drive greenway	Planning approval secured- October 2023	December 2023	October 2023	Jonathan Henderson
			McAdam Design			

		Appoint a consultant to undertake a technical feasibility assessment of delivering a greenway from Culmore Country Park-Canning's Lane	appointed- July 2023	July 2023	July 2023	Jonathan Henderson
CD4	New £3.2m DfI/DEARA/DCSDC/DFC funded Strathfoyle Greenway	Progress construction of new £3.2m DfI, funded Greenway, Derry	Complete – official Launch June/July 2023	March 2023	March 2023	Michael Savage
CD8	Development of £230k new car park and pedestrian access at Ebrington to St Columbs Park, Derry	Complete construction of works	Project complete	March 2023	March 2023	Michael Savage
CD9	Develop second phase of £600k Clooney Masterplan with environmental improvement works at Nelson Drive and former Ebrington Primary School	Complete construction of works	Project complete	March 2023	March 2023	Michael Savage
CD17	Development of new £6.2m LUF funded Acorn Farm development at St Columbs Park, Derry to tender	Appoint design team to take design of project towards tender	Design Team appointed	March 2023	March 2023 for Gate Lodge September 2023 for Acorn Farm	Colin Kennedy
CD18	Development of new £6.5 LUF funder Derg Active Sports & Parks programme of projects	Appoint design team to develop concept designs	GI Concepts complete	March 2023	March 2023	Colin Kennedy

Regeneration

Ref	2022/23 Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Achieved	Target Date	Actual Date	Lead Officer
RG1	Delivery of the Covid Rural Recovery Small Settlements Programme to 8 rural towns/villages in District	Contractors appointed in Sept 2023 to deliver two separate painting contracts in (a) Derg DEA and (b) Sperrin/Faugan DEA); Works currently in progress and substantially completed; 250 commercial properties targeted; Programme impacted by inclement weather conditions	Not yet fully complete	March 2024	June 2024	Tony Monaghan
RG2	Deliver & Complete the Clooney Terrace Cannon Environmental Improvement Scheme	Contractor appointed, works completed and project launch event held	Completed	October 2023	October 2023	Tony Monaghan
RG3	Coordinate the Delivery Council's District Built Heritage Plan	Quarterly schedule of delivery stakeholder meetings held during 2023/24 year	Completed & Ongoing	March 2024	March 2024	Tony Monaghan
RG4	Complete Newtownstewart Town Centre Regeneration Framework	Draft framework document completed & presented to E&R Committee in November 2023; Public consultation process initiated in Feb.March 2024	Not yet fully complete	October 2023	July 2024	Tony Monaghan
RG5	Coordinate the Delivery of the Sion Mills Regeneration Masterplan	Action plan reviewed; Draft addendum updated action plan prepared; scheduled for presentation to E&R Committee	Completed and ongoing	March 2024	July 2024	Tony Monaghan

RG6	Secure External Funding Sources as Part of the City Walls Cannons Restoration Programme (Phase I Painting of Carriages)	Irish Walled Towns Network funding secured; Contractor appointed and painting works completed	Completed	September 2023	August 2023	Tony Monaghan
RG7	Convene a Steering Group to Coordinate the Delivery of the Actions Arising from the NIHE/DCSDC City Centre Living Research Commission	Draft research commission completed and currently under review; Delivery stakeholder group to be convened following completion/endorsement of final research commission.	Not yet fully complete	March 2024	August 2024	Tony Monaghan
RG8	Initiate Procurement Process in Respect of the Boom Hall Regeneration Brief Partner Selection	Draft brief prepared; Process paused following report presented to SGP Committee & Full Council; Engagement ongoing with interested parties in respect of preparing a draft visioning masterplan for the site	Not yet fully complete	October 2023	n/a	Tony Monaghan
RG9	Commence the Preparation of a Town Centre Regeneration Framework for Castledeverg	Initial technical surveys undertaken to inform ongoing delivery of the Commercial Façade Paint & Levelling-up Public Realm Schemes. Draft template produced for the regeneration framework	Not yet fully complete	March 2024	March 2025	Tony Monaghan
RG10	Prepare Design Concepts for New Permanent public Realm Scheme in the Diamond area	Design team appointed; draft designs completed; stakeholder engagement undertaken; Project no longer being taken forward following endorsement of report presented to E&R Committee and Full Council in December 2023	Completed	March 2024	December 2023	Tony Monaghan
RG11	Identify funding sources for a Way-Finding Strategy for Sion	Funding secured from DfC Historic Environment Division to commission a	Not yet fully complete	March 2024	June 2024	Tony Monaghan

	Mills Village - Key Tourism & Heritage Attractions, Pedestrian and Cycle Routes	built heritage audit and guide for Sion Mills & Newtownstewart; Consultants appointed and commission commenced				
RG12	Deliver an Annual Programme of Built Heritage Promotional Activities Linked to Council's Adopted District Built Heritage Plan	Social media programme delivered during Heritage Week. Social media programme delivered for National Maintenance week in November	Completed	March 2024	November 2023	Tony Monaghan
RG13	Provide Support to the City Deals Regeneration Business Case Processes for the Central Riverside; Walled City & Strabane Town Centre	Heritage at Risk Audit; Streetscape condition surveys & Coach drop-off technical assessments all completed	Completed	March 2024	June 2023	Tony Monaghan
RG14	Identify & Scope a Heritage-led Streetscape Regeneration Programme in the Historic Walled City	Ongoing liaison with potential funders – ie National Lottery Heritage Fund to establish potential support for a phase I feasibility study	Not yet fully complete	March 2024	December 2024	Tony Monaghan
RG15	Create, Manage and Maintain a Commercial Property Vacancy Database for Strabane Town Centre	Town centre vacancy audit street surveys conducted twice yearly and database updated	Completed	March 2024	January 2024	Tony Monaghan
RG16	Progress Disposal Options for the Council-Owned Lisahally Mart Site	Technical site assessment undertaken; Options currently being scoped in terms of disposing as a going concern	Not yet fully complete	March 2024	December 2024	Tony Monaghan
RG17	Prepare Streetscape Audits for Strabane Town Centre & Derry City Centre Inform Potential Regeneration Projects & Future Funding Sources	Streetscape audit for future proposed revitalisation shop front enhancement schemes for Derry City Centre completed.	Completed	December 2023	December 2023	Tony Monaghan

RG18	Design the Peace+ Funded Heritage Conservation & Maintenance Programmes (Historic Cemeteries & War Memorials)	Programmes designed for both projects and applications submitted to SEUPB; Local Peace Project Board approval secured; Update reports to E&R Committee; Awaiting receipt of formal letter of offer from SEUPB	Completed	March 2024	December 2023	Tony Monaghan

Planning

Ref	2022/23 Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Achieved	Target Date	Actual Date	Lead Officer
PL1	To meet the average processing times of local development management planning applications to meet Statutory KPI target of 15 weeks. End of Year statistic for 2022/2023 was 21 weeks.	SPTOs to complete weekly performance reports. Monthly Group Staff Meetings with PPTO/HOP. Review and manage staff caseloads. Monitor processing times by traffic light reports.	No Based on latest Dfl statistics 2023/24 Qtr. 3 YTD =23.4	March 2024		Maura Fox
PL2	To meet the average processing times of major planning applications by 10% in line with Statutory KPI target of 30 weeks. Qtr. 3 statistic for 2022/2023 is 78 weeks.	SPTOs to complete weekly performance reports. Monthly Group Staff Meetings with PPTO/HOP. Review and manage staff caseloads.	No Based on latest Dfl statistics 2023/24	March 2024	N/A	Maura Fox

Ref	2022/23 Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Achieved	Target Date	Actual Date	Lead Officer
	Andree to check	Monitor processing times by traffic light reports.	Qtr. 3YTD = 72.2 weeks			
PL3	To reduce the number of ongoing major planning applications that exceed 12 months plus by 15%. Andree to add (not on Dfl annual stats)	SPTOs to complete weekly performance reports. Monthly Group Staff Meetings with PPTO/HOP. PPTOs to monitor and review staff caseloads with focused review on major applications 12 months plus.	Yes 23% reduction	March 2024	N/A	Maura Fox
PL4	To reduce the number of planning applications not concluded within 12 months. End of Year statistic 2022/23 was 25.8%	Identify key timelines to target reduction. Caseload management with focused review on applications exceeding 12 months.	No Based on latest Dfl statistics 2023/24 Qtr. 3 YTD = 30.4%	March 2024	N/A	Maura Fox
PL5	To maintain the Statutory KPI target of 70% for Enforcement Case closures within 39 weeks. End of Year statistic 2022/23 was not available due to portal migration issue	Monthly staff Group Meetings with PPTO/HOP. Monitor and manage staff caseloads.	Yes Based on latest Dfl statistics 2023/24 YTD 77.6	March 2024	Sept 2023	Maura Fox

Ref	2022/23 Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Achieved	Target Date	Actual Date	Lead Officer
PL6	To reduce the number of ongoing Enforcement Cases that exceed 24 months by 10%. End of Year statistic 2022/23 was 42.8%.	Identify and manage key timelines for targeted reduction of cases 24 months plus. Project management meetings.	No Based on latest Dfl statistics 202/24 Qtr 3 YTD = 41.7	March 2024	Sept 2023	Maura Fox
PL7	To complete the LDP dPS Independent Examination (IE)	Achieve LDP PAC Stage 1 Approval – to cause an Independent Examination (IE). Train staff and prepare content for IE. Undertake the LDP dPS Independent Examination (IE) Hearing Sessions.	Yes April 2023 April -Sept 2023 Sept & Oct 2023	March 2024	October 2023	Maura Fox
PL8	Commence LDP Local Policies Plan (LPP) tasks & do Monitoring	Set up Monitoring System of Housing, Employment, Environment and other key LDP Indicators. Complete Urban Capacity Study. Commence Settlement Appraisals. Prepare Supplementary Planning Guidance (SPG)	Partial – Ongoing Partial – Ongoing No Partial – Ongoing	March 2024	March 2024 - Ongoing	Maura Fox

Ref	2022/23 Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Achieved	Target Date	Actual Date	Lead Officer
PL9	Manage Tree Preservation system & Conservation Areas	Timely management of requests for Tree Preservation Orders (TPOs) and Tree Works Requests. Timely management of Conservation Areas – consultations, meetings and initiatives. Weekly / Monthly staff Performance Reports to be completed, plus LDP Team Meetings held.	Yes	March 2024	March 2024	Maura Fox
PL10	Continued Implementation of Service Improvement Plan		Partial 80% Ongoing	March 2023	N/A	Maura Fox/ Eamon Molloy

Environment & Building Control

Ref	2023/24 Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Achieved	Target Date	Actual Date	Lead Officer
E1	Reduce energy consumption / costs across the council estate	Complete energy audits and suggested energy / retrofit upgrades to improve energy consumption. reduce co2 emissions at public buildings across the City and District.	Yes.	Sept 2023	Sept 2023	Heather Young
E2	Achieve at least 1 environmental award	Winner of Ulster in Bloom – City Category, Britain on Bloom Gold Award	Yes	March 2024	March 2024	John Quinn
E3	Refurbishment of City Baths Pool Plant and associated services.	Works completed to renew pool filtration and circulation, heating and power distribution, fire alarm etc.	Yes	Autumn 2023	December 2023	Dessie Thompson
E5	Ensure that all Fleet Assets are operated and maintained to the highest standard	Progressed with the installation of fleet maintenance software to improve the effectiveness and efficiency within the workshops.	Yes	October 2023	March 2024	Nial Mc Laughlin

Section Three: Improvement Planning and Performance

The Directorate has set a number of improvement objectives for 2024/25 which aim to bring about improvement in one or more of the following improvement criteria:

- Strategic effectiveness (SE)
- Service quality (SQ)
- Service availability (SA)
- Fairness (F)
- Sustainability (S)
- Efficiency (E)
- Innovation. (I)

These improvement objectives may relate to improving the quality of life of our citizens (**outcome improvements**) and/or **service improvements** that will help bring about the delivery of more effective, quality and customer focussed services.

An overview of these objectives and the work we will be undertaking in 2024/25 is set out in paragraphs 3.1 – 3.3 below, under the headings of:

- 2024/25 Directorate Improvement Objectives (Outcome Improvement Objective, and Other Service Improvement Objectives)
- Mainstreaming the Equality and Disability Duties, Rural Needs and Climate Change

Details of how we will deliver these commitments and monitor and measure progress/success are set out in paragraphs 3.4 and 3.5.

3.1 2024/25 Directorate Improvement Objectives

An overview of the outcome and/or service improvement objectives and how they relate to the Community/Corporate Plan is set out in the table below.

Green Infrastructure

Community/Corporate Plan Objective	Directorate Outcome / Improvement Objective / Service Objective 2024/25	Link to Improvement Criteria **
Physical & Environmental Regeneration – we live sustainably protecting the environment	complete the development of the Northwest Greenway Network in NI	S, E
Physical & Environmental Regeneration – we live sustainably protecting the environment	Develop 14/15 Concept in house plans for new play provision	S, E , F
Physical & Environmental Regeneration – we live sustainably protecting the environment	Secure one number environmental Award for the Service	S, SQ, E
Physical & Environmental Regeneration – we live sustainably protecting the environment	Deliver on Council's Climate Pledge through developing a Climate Change Strategy including Council's Mitigation Plan	SE, SQ, S

Regeneration

Community/Corporate Plan Objective	Directorate Outcome / Improvement Objective / Service Objective 2024/25		Link to Improvement Criteria **
RG1	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Develop heritage/conservation-led masterplans and other urban design frameworks	SE, S

RG2	Physical & Environmental Regeneration - we live sustainably protecting and enhancing the environment	Protect & promote our natural and built heritage assets	SE, SQ, S, E, I
RG3	Physical & Environmental Regeneration - we live sustainably protecting and enhancing the environment	Progress the development of regionally significant regeneration sites eg, Boom Hall, Walled City etc	SE, S
RG4	Physical & Environmental Regeneration - we live sustainably protecting and enhancing the environment	Deliver area-based City/Town/Village centre regeneration projects including Revitalisation shopfront improvements; streetscape environmental improvement schemes; public realm audits	SE, SQ, S, E
RG5	Physical & Environmental Regeneration - we live sustainably protecting and enhancing the environment	Continued Coordination with Urban and Rural initiatives in the delivery of actions identified for the area	SE, S, F

Planning

Community/Corporate Plan Objective	Directorate Outcome / Improvement Objective / Service Objective 2023/24	Link to Improvement Criteria **
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To meet the average processing times of local development management planning applications to meet Statutory KPI target of 15 weeks. Current processing time for Qtr. 3 2023/24 is 23.4 weeks.to meet target	SE, SQ, SA, F, S, E, I

Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To improve the average processing times of major planning applications to meet target in line with Statutory KPI target of 30 weeks. Current processing time for Qtr. 2 2022/23 is 82 weeks.	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To reduce the number of ongoing major planning applications that exceed 12 months plus by 10%.	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To reduce the number of planning applications not concluded within 12 months. Qtr. 3 2023/24 YTD statistic is 30.4%	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To meet the Statutory KPI target of 70% of Enforcement Case closures within 39 weeks. Current processing time for Qtr. 3 2022/23 is 77.6%	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To reduce the number of ongoing Enforcement Cases that exceed 24 months by 10%. Qtr. 3 2023/24 YTD statistic is 41.7%.	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To Adopt the LDP Plan Strategy (PS), following approval of PAC / DfI by end of year 2024-2025	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	To progress LDP Local Policies Plan (LPP) tasks & do Monitoring	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	Manage Tree Preservation system & Conservation Areas	SE, SQ, SA, F, S, E, I
Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	Implementation of current Planning Service Review	SE, SQ, SA, F, S, E, I

Physical & Environmental Regeneration – we live sustainably, protecting and enhancing the environment	Implement & review Process for Quality of Submissions.	SE, SQ, SA, F, S, E, I
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Environment & Building Control

Community/Corporate Plan Objective	Community/Corporate Plan Objective	Directorate Outcome / Service Improvement Objective 2021/22	Link to Improvement Criteria **
EB1	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Increase the volume of green / food waste composted and recycled further reducing the volumes of waste to landfill	SE, S, E
EB2	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Achieve one number environmental award and prepare the city and district for the Maritime festival	S, SQ, E
EB3	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Engage with communities to improve their local environments through community clean ups, litter picks, graffiti removal	SQ, SA, S
EB4	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Continue with marketing and promotion of environment services, highlighting campaigns to encourage positive behavioural change.	S, E, SQ

EB5	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Ensure that all Building Control applications are processing in accordance with performance standards providing high levels of customer service.	SE, SQ, SA, F, E
EB6	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Take forward the Regional Energy Agency in conjunction with Donegal County Council to deliver on the Regional Energy Strategy.	SE, SQ, SA, F, S, E
EB7	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Ensure that all Council properties and facilities remain in continuous compliance with statutory requirements and Councils 45001 Occupational Health and Safety System	SQ, E
EB8	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Ensure that Councils Property and Fleet services provide effective and efficient services to end users providing high levels of customer service	SE, SQ, SA, F, S, E

** Enter SE, SQ, SA, F, S, E, I, as appropriate

3.2 Outcome Improvement Objective

Objective 3

To create a greener, cleaner more attractive district

Sub-Objectives

- To protect and promote our natural and built assets
- To protect and enhance our environment

Lead Officer

Director of Environment and Regeneration

Why we have selected this objective

This improvement objective relates directly to the Strategic Growth Plan objective that we live sustainably – protecting the environment, under the theme of Physical and Environmental Regeneration. This was a key theme that emerged during the significant engagement process carried out as part of the development of the Strategic Growth Plan. The improvement objective will allow us to pull together the actions that will demonstrate that we are protecting and enhancing our local environment and the partnership approach that we have taken to maximise effect.

What benefits citizens will see: Target Outcomes for 2024/25

- An enhanced public realm and built environment
- A reduction in the amount of biodegradable waste sent to landfill
- An increase in the percentage of household waste recycled and composted

What actions are we taking to make a difference in 2024/25

- We will continue to implement the Green Infrastructure Action Plan

- We will continue to implement the Council Pollinator Plan
- We will progress delivery of regeneration plans
- We will progress the development of a new strategic West Bank cemetery for Derry City
- We will progress the construction of new greenways
- We will progress the construction of new community facilities such as play areas
- Progress the implementation of sustainable energy initiatives
- Progress the implementation of the Climate Adaptation Strategy

How will we measure progress

Refer to 3.5 of the Service Plan.

3.3 Mainstreaming the Equality and Disability Duties, Rural Need, and Climate Change

The Directorate is committed to mainstreaming equality and its disability duties.

The Directorate is committed to fulfilling its Section 75 and Disability Duties and promoting equality of opportunity and good relations.

The Directorate is committed to ensuring that rural needs are considered and addressed.

The Directorate leads on the development and implementation of Council strategies and policies to tackle climate change.

3.4 Improvement Delivery Plan

In order to deliver our Directorate outcome and/or service improvement objectives we have identified a number of key activities, as set out below. These actions represent part of the work that will be progressed by the Directorate during 2024/25.

Green Infrastructure

Df	Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Target Date	Lead Officer
GI1	Develop Clooney Masterplan (Area 1 + 2) Engagement and submit Planning Applications	<ul style="list-style-type: none"> Planning Application lodged for Area 1 & 2 	August 2024	CK/MS
GI2	Complete the Culmore greenway connecting to Muff, Co. Donegal as part of the NW Greenways' Project	<ul style="list-style-type: none"> Complete construction of new 10.5km greenway. 	June 2024	JH
GI3	Complete the c.63m span Bay Road Bridge and connecting c.630m greenway link to Bay Road Park	<ul style="list-style-type: none"> Bridge installed and c.630m of greenway delivered 	June 2024	JH
GI4	Complete the Culmore Greenway (Phase II) project i.e. Sisters of Mercy Link	<ul style="list-style-type: none"> 330m of greenway delivered 	June 2023	JH
GI5	Urban Village – Realm Project	<ul style="list-style-type: none"> Concept design complete. Business Case Complete and wider community engagement 	September 2024	CK/HT
GI6	Complete Strabane North greenway.	<ul style="list-style-type: none"> Procure and commence construction of new Greenway 	June 2024	JH

GI7	Complete of three new Rural Covid Recovery projects in Claudy, Learmount and Newtownstewart (at £1m), counties Derry & Tyrone	<ul style="list-style-type: none"> Project complete 	June/July 2024	LT
GI8	Complete a New 'Footstick' pedestrian bridge and improved access paths at Learmount Country Park, Park, Co. Derry	<ul style="list-style-type: none"> Project complete 	June 2024	LT
GI9	Complete of new £350k UKLUF funded Gate lodge at St Columb's Park, Derry	<ul style="list-style-type: none"> Project complete 	July 2024	CK/EB/CB
GI10	Development of new £5.85m UKLUF Funded Acorn Farm development at St Columb's Park, Derry	<ul style="list-style-type: none"> Complete detailed design of new facilities and commence procurement of contractor. 	March 2025	CK/EB/CB
GI11	Complete new £3.5 Levelling Up Funded Derg Active: Castle Park, Dergview and town centre public realm project, Castlederg	<ul style="list-style-type: none"> Complete detailed design of new facilities and commence procurement of contractor. 	March 2025	CK/JH/KmC
GI12	Lighting scheme for 3 sites – Bay Road, Drumahoe, Foyle Valley, Derry	<ul style="list-style-type: none"> Schemes designs, planning permission lodged 	June 2024	KmC
GI13	Complete internal design development for 10 play area (as approved by Committee in May 2022) across each of the 7/8 DEA's	<ul style="list-style-type: none"> Schemes designs, planning permission lodged 	March 2025	HT/LT
GI14	Develop a Boomhall Landscape Masterplan	Engagement complete and draft plan for wider community engagement	December 2024	CK/HT
GI15	Complete Gransha/Enagh Green Infrastructure Masterplan,	<ul style="list-style-type: none"> Masterplan complete 	September 2024	MS/HT
GI16	Deliver Stradowen Greenway Link, Derry	<ul style="list-style-type: none"> Scheme delivered on site and opened to the public 	March 2025	JH
GI17	Brooke Park – Green Flag and Heritage accreditation from Keep NI Beautiful	<ul style="list-style-type: none"> Secure Awards 	August 2024	EB

GI18	Creggan Burn Park (Phase 2)	<ul style="list-style-type: none"> Submit Planning Application for Phase 2 works 	Sept 2024	KmC
GI19	Appoint a new Climate/Biodiversity Officer	<ul style="list-style-type: none"> New staff appointed 	Sept 2024	CB/CK
GI20	Collaborate on Acorn Farm – Climate Action (£1.7m) with project partners	<ul style="list-style-type: none"> Ongoing support and implementation 	March 2025	EB
GI21	Complete Council Climate Change Mitigation Plan	<ul style="list-style-type: none"> Establish Council Carbon Footprint and develop mitigation plan 	March 2025	CB
GI22	Develop Council Climate Change Strategy	<ul style="list-style-type: none"> Develop overarching strategy document 	March 2025	CB
GI23	Ongoing Management of Climate Adaptation Plan	<ul style="list-style-type: none"> Facilitation of working groups and action plan review 	Ongoing	CB
GI24	Lead City Deal Environment & Climate Working group	<ul style="list-style-type: none"> Embed environment and climate action across the city deal projects 	Ongoing	CB

Regeneration

Ref	Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Target Date	Lead Officer
	Outcome Improvement Objective			
RG1	Secure funding and initiate project design phase for Historic Cemeteries heritage-led restoration project	Secure Peace+ Letter of Offer; Prepare tender documentation for appointment of design team; design team appointed; drawings & costings completed; Engage with stakeholders	March 2025	Tony Monaghan
RG2	Secure funding and initiate project design phase for Conservation-led War Memorials Maintenance/Restoration project	Secure Peace+ Letter of Offer; Prepare tender documentation for appointment of design team; design team appointed; drawings & costings completed	March 2025	Tony Monaghan

RG3	Secure funding and initiate project design phase for Derry City Centre Visitor/Pedestrian Way-Finding Project	Submit funding application to DfC: Secure letter of offer; Prepare tender documentation for appointment of design team; design team appointed; sign type/locations confirmed; drawings & costings completed	March 2025	Tony Monaghan
RG4	Scope the feasibility of Townscape Heritage property regeneration scheme within the Walled City Conservation Area focusing on the revival/re-use of targeted buildings	Engage with external funders; Secure external funding for Phase I feasibility study	March 2025	Tony Monaghan
RG5	Commission a technical car parking needs study for Newtownstewart Town Centre to identify current/future parking trends	Confirm budget source; Initiate tender process; Appoint technical team; Stakeholder engagement; Completion of study	March 2025	Tony Monaghan
RG6	Scope the feasibility of the design and delivery of streetscape/environmental improvements to Foyle Street	Establishment of multi-agency project team; Commission and appoint design team; Stakeholder engagement; Completion of design phase; liaison with external funders for capital phase	March 2025	Tony Monaghan
RG7	Commission and complete a regeneration masterplan for the former Strabane Grammar School in conjunction with project partners and scope feasibility of purchasing an element of the site	Commission design team; Stakeholder engagement; Site analysis; Engagement with site owner; Appoint independent valuers; Progress reports to Council	March 2025	Tony Monaghan
RG8	Complete a conservation-led condition assessment/report for the former Austins Department Store	Manage the design team; Completion of conservation-led condition assessment/report; Updates to stakeholders	August 2024	Tony Monaghan

RG9	Coordinate the design and delivery of the Walled City Heritage Development Trust Programme in conjunction with lead partner Inner City Trust	Appointment of AHF-funded project officer; Development of a project action plan; Liaison with funders/property owners/stakeholders	March 2025	Tony Monaghan
RG10	Provide input to the delivery phase of the Strabane Town Centre Public Realm Scheme	Representation on Project Delivery Group; Engagement with local stakeholders; Liaison with funder; Progress Updates to Committee	March 2025	Tony Monaghan
RG11	Manage & coordinate the following Council-led strategic Task Forces – (1) Austins; (2) Glenowen Estate; (3) Fountain Estate Dereliction	Prepare a schedule of meetings; Chair & coordinate meetings; Preparation of minutes; Coordinate and assign follow-up actions; Progress update reports to Committee	March 2025	Tony Monaghan
RG12	Complete a public realm action plan and audit for the Inner Waterside area	Manage the design team; Completion of commission; Stakeholder engagement; Preparation of agreed action plan; Progress update to Committee	August 2024	Tony Monaghan
RG13	Coordinate the preparation of a high-level regeneration design visioning exercise for the Council-owned Boom Hall Estage working in conjunction with Council's Green Infrastructure Team	Engagement with interested parties/stakeholders; Design preparation; Secure stakeholder buy-in; Progress update to Committee	December 2024	Tony Monaghan
RG14	Scope external funding sources to support the design and delivery of a conservation programme for the City Walls cannons and carriages	Liaison with funders; Preparation/submission of funding applications	March 2025	Tony Monaghan
RG14	Publish the adopted Newtownstewart Town Centre Regeneration Framework	Consider public consultation responses; Complete final draft version; Report to Committee	July 2024	Tony Monaghan

	and coordinate the town centre stakeholder group			
RG15	Coordinate the existing internal/external town centre regeneration stakeholder group for Newtownstewart Town Centre	Convene stakeholders; Schedule quarterly meetings; Identification of actions and follow-up with relevant partners	March 2025	Tony Monaghan
RG16	Coordinate the District Built Heritage Stakeholder Group as a key output of the DCSDC Built Heritage Plan 2022-27 to oversee its implementation	Convene stakeholders; Schedule quarterly meetings; Identification of actions and follow-up with relevant partners	March 2025	Tony Monaghan
RG17	Scope the feasibility of the delivery of an external façade lighting scheme at Newtownstewart Castle	Engage HED agreement & consents; Conduct lighting trials; Undertake relevant technical/environmental surveys; Secure funding; Subject to the above, initiate procurement process for design and install	March 2025	Tony Monaghan
RG18	Put in place the necessary processes and progress the following Council-approved land and property transactions: (i) Purchase of freehold title at Visit Derry Lands (ii) Disposal of Castleberg Cemetery house (iii) Lisahally Mart	Engage with LPS; Liaison with DCSDC Solicitors	March 2025	Tony Monaghan
RG19	Identify suitable external funding sources to prepare a technical feasibility study for the heritage-led restoration and regeneration of the former City Cemetery church building.	Engage with external funders; Secure external funding for Phase I feasibility study	March 2025	Tony Monaghan

RG20	Coordinate the Sion Mills Masterplan delivery stakeholder group	Publish revised action plan as an addendum; Secure Committee approval of addendum; Convene delivery stakeholders; Schedule calendar of meetings	March 2025	Tony Monaghan
RG21	Deliver and complete a built heritage audit and guide of heritage attractions in Sion Mills and Newtown Stewart	Manage external consultants; Stakeholder engagement; Present draft audit/guide to Committee; Publish & distribute the completed audit/guide	September 2024	Tony Monaghan
RG22	Scope a heritage-led streetscape regeneration project in the Newtown Stewart and Sion Mills Conservation Areas focusing on the revival of targeted buildings and working with local housing providers to bring upper levels up to housing standard to accommodate over shop living.	Engage with external funders; Secure external funding for Phase I feasibility study	March 2025	Tony Monaghan
RG23	Secure funding and initiate project the delivery of a combined cross-community history and heritage activity programme aligned with the Conservation-led War Memorials Maintenance/Restoration project	Secure Peace+ Letter of Offer; Prepare tender documentation for appointment of peace and reconciliation co-ordinators; Specialists appointed; participant programme developed and participants recruited.	March 2025	Tony Monaghan

Planning

Ref	Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Target Date	Lead Officer
1	To maintain the average processing times of local development management planning applications to meet Statutory KPI target of 15 weeks. Current processing time for Qtr. 3 2023/2024 23.4 weeks	Staff performance reports will be completed and reviewed on a weekly basis. Staff Group Meetings to be held monthly with PPTO. Management will review and manage staff caseloads.	March 2025	Maura Fox
2	To improve the average processing times of major planning applications by 10% in line with Statutory KPI target of 30 weeks. Current processing time for Qtr 3 2023/24 is 72 weeks.	Weekly staff performance reports to be reviewed. Staff will engage in monthly Group Staff Meetings with PPTO. Management will review and manage staff caseloads with a focus on major applications 12 months plus.	March 2025	Maura Fox
3	To reduce the number of ongoing major planning applications that exceed 12 months plus by 10%.	Key timelines will be identified and managed to reduce processing times for major planning applications. Focused review on managing staff caseloads that exceed 12 months.	March 2025	Maura Fox
4	To reduce the number of planning applications not concluded within 12 months. Qtr. 3 2023/24 YTD statistic is 30.4	Planning applications exceeding 12 months will be identified and key timelines agreed. Individual staff caseloads will be reviewed and managed.	March 2025	Maura Fox
5	To meet the Statutory KPI target of 70% of Enforcement Case closures within 39 weeks.	Staff will complete weekly performance reports.	March 2025	Maura Fox

	Current processing time for Qtr. 3 2023/24 is 77.6%-	Staff will continue to engage in monthly Group Meetings with PPTO. Individual staff caseloads will be reviewed and monitored.		
6	To reduce the number of ongoing Enforcement Cases that exceed 24 months by 10%. Qtr. 3 2023/24 YTD statistic is 41.7%	Enforcement Cases exceeding 24 months will be identified and key timelines agreed. Processing timelines to be monitored by traffic light reports.	March 2025	Maura Fox
7	To Adopt the LDP Plan Strategy (PS), following approval of PAC / Dfl by end of year 2024-2025	Consider the IE Report from PAC & Dfl Direction. Undertake the resultant Modifications and/or additional tasks so as to finalise the LDP Plan Strategy Prepare the final Sustainability Appraisal (SA), EQIA & RNIA documents for the final PS stage Undertake logistics & statutory requirements, Adopt the LDP Plan Strategy Prepare Supplementary Planning Guidance (SPG) & Planning Implementation Notes (PINs) Build capacity of Members, DM Officers and applicants / agents re immediate implementation of LDP Plan Strategy.	March 2025	Maura Fox
8	To progress LDP Local Policies Plan (LPP) tasks & do Monitoring	Set up & undertake the Monitoring System of Housing, Employment, Environment and other key LDP Indicators.	March 2025	Maura Fox

		<p>Formal commencement of LDP Local Policies Plan – statutory tasks & organise the various inputs</p> <p>Review / Revise LDP Timetable & Planning’s Statement of Community Involvement (SCI)</p> <p>Progress LPP sites identification & mapping – for Housing, Economic Development, Open Space, Heritage, Natural Environment, Transportation and Settlement Appraisals.</p>		
9	Manage Tree Preservation system & Conservation Areas	<p>Timely management of TPO queries, requests for Tree Preservation Orders (TPOs) and Tree Works Requests, in line with agree TPO processes (post-NIPSO).</p> <p>Timely management of Conservation Areas – consultations, meetings and initiatives.</p> <p>Weekly / Monthly staff Performance Reports to be completed, plus LDP Team Meetings held.</p>	March 2025	Maura Fox
10	Implementation of current Planning Service Review	Commence implementation from October (Qtr 2)	March 2025	Maura Fox
11	Review Process for Quality of Submissions	<p>Establish pilot checklists for submission of a number of planning application types.</p> <p>Review validation process and targets</p>	March 2025	Maura Fox

Environment & Building Control

Ref	Directorate Outcome/ Service Improvement Objective	Key Activities/Actions/Sub-actions/milestones	Target Date	Lead Officer
EB124	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Complete a number of energy reduction schemes across the Council estate to include retrofitting of LED lighting within buildings, heating control systems, installation of pool covers and smart motors with HAV systems	March 2025	Energy Manager
EB224	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Complete and issue tender with regard to the installation of on street EV charge points across the City and District	March 2025	Energy Manager
EB324	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Achieve at least 1 number environmental award across Streetscape services	March 2025	Streetscape Manager
EB424	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Engage community organisations in a range of environmental projects to include community clean ups, litter picks etc	March 2025	Marketing, Streetscape & Refuse Managers
EB524	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	To respond to and investigate all incidents of indiscriminate dumping taking action as appropriate	March 2025	Enforcement manager
EB624	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Ensure that council properties and facilities remain in constant compliance with all statutory requirements and Council Occupational Health and Safety System - 45001	March 2025	Compliance Manager
EB724	Physical & Environmental Regeneration – we live sustainably			

	protecting and enhancing the environment	Ensure that all Building Control applications are processed in a timely manner ensuring high levels of customer service	March 2025	Building Control Team
EB824	Physical & Environmental Regeneration – we live sustainably protecting and enhancing the environment	Ensure that Councils Property and Fleet services provide effective and efficient service to service users ensuring high levels of customer service.	March 2025	Property & Fleet Manager

3.5 Measures of Success and Performance

During 2024/25 we will continue our work to establish baseline and benchmarking information in order to promote continuous improvement. The following performance indicators/measures and targets have been identified for 2024/25.

Environment & Building Control

Outcome / Service Improvement Objective Reference	Performance Measure/Indicator	2020/21 Performance	2021/22 Performance	2022/23 Performance	2023/24 Performance	Target 2024/25
Building Control						
BC1	Total number of applications processed by Building Control	4386	3439	4194	4591	Demand Lead
Energy						
EN1	Energy Consumption (Kwhrs)	19,000,000	15,896,210	18,828,343	17,616,142 *	17,500,00*

	Energy Consumption (Value)	N/A***	£972,610	£1,175,053	£1,934,145*	£1,7m*
Waste						
ES 1	Percentage of household waste arisings sent for preparing for reuse an recycling (including composting)	46.1	46.9	46	50**	50%
ES 2	Biodegradable local authority collected municipal waste sent to landfill (tonnes) - reduce	4,802	5,347	5,310	5,300**	5,300
ES 3	Total amount of local authority collected waste which has been collected by a district council	83,989	83,540	79,114	80,000**	80,000

* Estimates ** Estimates as Q3 & Q4 data not yet available

Planning

Outcome / Service Improvement Objective Reference	Performance Measure/Indicator	2020/21 Performance	2021/22 Performance	2022/23 Performance	2023/24 Performance	Target 2024/25
	Improve average processing time based on Dfl Statutory target of 15 weeks non=legacy local planning applications	14.2	15.6	21	Q3 YTD 23.4	15

	Improve average processing time of Council received Major/Strategic Planning Applications based on Dfl Statutory target of 30 weeks	65.2	51.6	78	Q3 YTD 72.2	30
	Improve closure times of Enforcement Cases by 39 weeks based on Dfl Statutory target of 70%	73.3	77.9	Not available due to portal migration	YTD unvalidated 77.6 %	70%
	Total number of local and major planning applications received.	952	1065	802	Q3 YTD 558	n/a

*** Based on Most recent Dfl Statistical Information to date (Qtr 2) – Statistics for Qtr 3 withdrawn by Dfl.**

Section Four: Risk Management

4.1 Risk Register

A summary of the Directorate's Risk Register has been attached as Appendix 2.

Section Five – Contact Details

5.1 Staff Contacts

Senior Management

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Planning

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