



Derry City & Strabane
District Council

Comhairle
**Chathair Dhoire &
Cheantar an tSratha Báin**

Derry Cittie & Stràbane
Destrict Cooncil

Ref: EIR / 980

22 December 2016

Ms

Email: @gmail.com

Dear Ms

Environmental Information Regulations 2004 Request Genealogy service, public health funerals

I refer to your EIR request as above and respond as follows:

1) Does the council use a genealogy firm or tracing agents?

Response: No. We have a genealogist who provides an on line and onsite service that guides and advises. We do not offer the service of tracing families.

a) Is this firm or agent regulated?

Response: N/A

b I) Did you select the genealogy firm or tracing agents through a tendering process?

Response: N/A

b II) If yes, are you able to provide a copy of the winning tender application?

Response: N/A

b) For what reason would you require the services of a genealogy firm or tracing agents?

Response: N/A

2) For each public health funeral please provide :

Response: None provided, therefore N/A to further questions.

a) The deceased persons first name and surname

b) The deceased persons date of death and date of birth

Derry

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98 Strand Road
Derry
BT48 7NN

Strabane

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47 Derry Road
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- c) The last known residence of the deceased
- d) Has the next of kin of the deceased been traced?
- e) The date on which these details and any additional details have been referred to the Government Legal Department/ Treasury Solicitor, Duchy of Lancaster, Duchy of Cornwall, QLTR, National Ultimate Haeres, or any other organisation.
- f) Name of any other organisation that these details have been passed to.

3) Please provide name and contact details of the person and department who would need to contact family members or next of kin following a public health funeral.

- a) Please provide name and contact details of the person and department who need to trace owner's of empty homes.
Response: Mr Seamus Donaghy, Head of Service Health & Community Wellbeing. Email: seamus.donaghy@derrystrabane.com

If you are dissatisfied with our response you have rights of review and appeal; these rights consist of two review processes.

Firstly our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN
Tel 028 71253253 or email john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
CHESHIRE SK9 5AF
Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

Yours sincerely

Head of Health & Community Wellbeing