



Ref: FOI / 2071

10 October 2018

Ms
XCD
29 St. Augustines Parade
Bristol
BS1 4UL

Email: @peoplexcd.com

Dear Ms

Freedom of Information Act 2000 Request HR and Payrol

I refer to your FOI request and advise Derry City & Strabane District Council hold the requested information as below:

Request:

Which HR/Payroll/Recruitment/Finance system(s) you use?

Response: **Payroll** - Complete Human Resource Integrated Solution (CHRIS 21 – Payroll Software) – supplied by ‘Frontier Software PLC’.

HR – Personnel Administration Management System (PAMS)

When do these system contracts expire?

Response: CHRIS 21 – ‘Payroll Software’ contract is an ‘Open’ contract. This contract will continue in full force and effect during license term and maintenance term respectively, unless terminated by not less than 3 months’ notice by the customer, served at any time on or after the first anniversary of commencement date (April 2002).

PAMS - Contracts renewed on a yearly basis.

Do you have online Performance Management and Expense Claims? If so, what are they?

Response: No

When do these contracts expire?

Response: N/A

How many staff do you employ?

Response: 1,000 approximately

Derry

C/o Council Offices
98 Strand Road
Derry
BT48 7NN

Strabane

C/o Council Offices
47 Derry Road
Strabane
BT82 8DY

+44 (0) 2871 253 253
info@derrystrabane.com
www.derrystrabane.com

f Derry City & Strabane District Council
@dcsdcouncil

What yearly support and maintenance costs are you paying for these HR & Payroll systems?

Response: **Payroll:** £9,000 p/a ex VAT
HR: £8,367 ex VAT

Please can you confirm names, email addresses and where possible telephone numbers of senior management within the directorate?

Response: **Payroll:** Mrs Denise McDonnell
Lead Assurance Officer
Email: denise.mcdonnell@derrystrabane.com
Tel: 028 71253253

HR: Mrs Paula Donnelly
Lead Human Resources Officer
Email: paula.donnelly@derrystrabane.com
Tel: 028 71253253

If you are dissatisfied with our response, you have rights of review and appeal; these rights consist of two review processes. Firstly, our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN Tel 028 71253253 or email john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
CHESHIRE SK9 5AF Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

I would advise however, the Information Commissioner has indicated that a review will not be undertaken unless the Council has first had an opportunity to re-consider its decision.

Yours sincerely

FOI Team