

Ref: EIR / 2065

08 October 2018

Ms Citigate Dewe Rogerson

Email: @citigatedewerogerson.com

Dear Ms

## **Environmental Information Regulations 2004 Request Planning applications for** self contained annexes

I refer to your EIR request and advise that although the requested information is held by Derry City and Strabane District Council, unfortunately we are unable to respond to you as there is no accurate way for us to retrieve the specific information detail you have requested. Such applications can be recorded under various proposal descriptions and we are unable to decipher these in particular. We suggest that you access NI Portal under the following link if you wish to make any searches regarding planning applications received for this Council area: www.planningni.gov.uk

If you are dissatisfied with our response you have rights of review and appeal; these rights consist of two review processes. Firstly our internal review procedure is available by contacting:

John Kelpie Chief Executive Derry City and Strabane District Council 98 Strand Road Derry BT48 7NN Tel 028 71253253 or email john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner Wycliffe House Water Lane Wilmslow

CHESHIRE SK9 5AF Tel: 0303 123 1113 (local rate) or email: <a href="mailto:casework@ico.org.uk">casework@ico.org.uk</a>

I would advise however, the Information Commissioner has indicated that a review will not be undertaken unless the Council has first had an opportunity to re-consider its decision.

Yours sincerely

**Business Services Officer**