

Name of local authority

Date of completion

POOL CAR USAGE	
	Q1
	Q2
	Q3
	Q4
	Q5
	Q6

#NAME?	
	Q7
	Q8
	Q9
	Q10
	Q11

OPERATIONAL POLICIES	
	Q12
	Q13

Q14
Q15

COMMUTING TO WORK
Q16
Q17
COMMUTING SCHEMES
Q18
Q19

OTHER
Q20

29-Nov-17

How many pool cars, either leased or owned, does your council have?
LEASED
OWNED
<i>[Further comments]</i>
What is the total annual spend on pool cars?
<i>Only in operation since September 2017</i>
What is the total annual miles of pool cars?
<i>As above</i>
How many regular pool car uses are there?
<i>[Notes]</i>
How many casual pool car users are there?
<i>[Notes]</i>
What is the overall cost per mile of pool cars?
<i>As above</i>

How many council staff use their own car during the course of the day to carry out council work?
<i>[Notes]</i>
How many miles were travelled by staff in their own car on council activity?
2015-2015 - total miles 402,517 2016-2017 - Total miles 427,079
What was the average cost per mile reimbursed to users?
<i>Please see appendix 1 NJC car allowances</i>
What was the target cost per mile?
<i>As above</i>
How much did your council spend on reimbursing staff for miles travelled for council activity in their own cars?
<i>[Notes]</i>

Please provide the name and/or job title of the person responsible for developing and monitoring policies on employee car usage in your council.
<i>Sinead Ferry, Administrative Assistant, Tel: (028) 71 253253 Ext: 6811</i>
<i>Email: sinead.ferry@derrystrabane.com</i>
What policies, working documents or plans does your council have in place to reduce volume and/or cost per mile of usage by pool and/or staff cars?

<i>N/A. Currently being developed</i>
<i>[Further comments]</i>
What policy documents does the council hold on general car usage policy and associated targets and metrics?
<i>N/A. Currently being developed</i>
<i>[Further comments]</i>
Is your local authority pursuing new methods to address issues and/or needs around car usage?
<i>N/A. Currently being developed</i>

What is the average number of staff arriving to work in offices or other shared places of work of the council on a weekday?
Of that number, how many staff on average drive their own car to that office?
<i>Information not held</i>
Does your council have any carpool or commuting schemes in place?
<i>No</i>
If so, what incentives or compensation is offered to encourage staff to take advantage of these?
<i>N/A</i>

<i>Please provide any further comments as relevant to the questions above</i>
<i>[Further comments]</i>

2015/16	2016/17
0	5
0	✓
0	0
0	N/A
0	N/A
0	134
0	0
0	N/A

Total number	Defined Category 1 (for example, <i>essential pool car user</i>)	Defined Category 2 (for example, <i>pool car user</i>)	Defined Category 3 (for example, <i>casual user</i>)	Defined Category 4
2015/16				
2016/17				
£337,211.37	£108,393.01	0	£228,818.36	
£350,417.14	£108,354.88		£242,062.26	

2015/16	2016/17
811 Full Time, 159 Part Time	689 Full Time, 168 Part- time