



Derry City & Strabane
District Council

Comhairle
**Chathair Dhoire &
Cheantar an tSratha Báin**

Derry Cittie & Stràbane
Destrìck Cooncil

Ref: EIR / 1736

16 April 2018

Mr
Email: @gmail.com

Dear Mr

**Environmental Information Regulations 2004 Request Procurement Process-
Donemana Playing Fields**

I refer to your EIR request as above and respond as follows:

Council has in place Panels of Contractors with regard to the following disciplines;

- Civil Engineering and Ground Works
- Miscellaneous Works & Services
- General Building Works
- Painting Contractors

(Please find lists attached)

Maintenance works that fall within the scope of these Panels are distributed to contractors approved under this process as follows:

- Works valued at less than £2,500.00 can be awarded directly to any of the approved contractors within the relevant Panel.
- Works exceeding £2,500.00 and up to a maximum of £30,000.00 are tendered within the relevant Panel.
- Works in excess of £30,000.00 must be public tendered in line with Councils procurement policy with those on the Panels also able to tender.
- Where works are not included within the scope of the Panels as detailed above Council can open the tendering / quotation process up and invite companies not on any of the lists to submit.

Derry

C/o Council Offices
98 Strand Road
Derry
BT48 7NN

Strabane

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47 Derry Road
Strabane
BT82 8DY

+44 (0) 2871 253 253
info@derrystrabane.com
www.derrystrabane.com

f Derry City & Strabane District Council
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In terms of the above Council do not at present have Fencing listed as a core activity within any of the Panels named. In addition whilst the works required have been broken down into Lots, with no Lot expected to exceed £30,000.00, the total cumulative sum exceeded the £30,000.00 threshold and a decision was therefore taken to publicly advertise the entirety of the works in consideration of purchasing requirements.

In terms of award criteria all works tendered must be undertaken in consideration of the selection criteria detailed on the invitation to tender document and as a minimum comply with Councils standard obligations i.e. insurances, health and safety accreditations etc.

If you are dissatisfied with our response you have rights of review and appeal; these rights consist of two review processes.

Firstly our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN
Tel 028 71253253 or email john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
CHESHIRE SK9 5AF
Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

Yours sincerely
Head of Environment



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