



Ref: FOI / 2260

05 February 2019

Mr

Email: request-542821-9c33e846@whatdotheyknow.com

Dear Mr Clarke

Freedom of Information Act 2000 Request Software Systems

I refer to your FOI request and respond as follows:

Request:

1. What Software Systems are currently used by the Council (please identify each system if more than one is used) for:

- Programme and / or Project management? [Microsoft Projects](#)
- Risk Management recording and reporting – [Grace Governance Solutions](#)
- Performance Management reporting – [Pentana Solutions](#)
- Freedom of Information recording and tracking - [Pentana Solutions](#)

2. When do the contracts expire for each software system used?

- Programme and / or Project management? – [N/A](#)
- Risk Management recording and reporting – Perpetual licence
- Performance Management reporting – [N/A bought outright](#)
- Freedom of Information recording and tracking – [N/A bought outright](#)

3. Do you have any planned changes or upgrades of the software currently used? If so, when? - [No planned changes](#)

4. How much does each system cost including both the initial licence fee and the annual charge? –

- [Risk Management Perpetual Licence Cost £9,995. Annual upgrade and maintenance £2995](#)
- [Performance Management Licence £20,000, Support and maintenance £3,832 inclusive of VAT](#)

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- Freedom of Information Licence £7,750 Support & Maintenance included in above

5. If you do not have a system how are programmes and projects managed currently? - N/A

6. How (which procurement route or framework) was the contract initially tendered and when was this tender awarded? –

- Risk Management - Four quotations sought and procured in 2006
- Performance Management - following demonstrations, six companies invited to tender, 4 received. Procured in 2011
- Feedback – Invite to tender to 3 existing software providers who could provide a CRM module, Procured in 2015.

7. If no software or tendered contract is in place currently are you considering tendering or purchasing further software within the next 12 months? If so via which procurement route or framework would you be using? – N/A

8. How many users / licenses for each system have you purchased for each system?

- Risk Management – Unlimited users
- Performance Management and Feedback – 45 Licences

9. Who is the person responsible for the identified Software Systems? Please provide full name, title and contact information if possible.

- Risk Management - Insurance & Risk Manager, Annemarie Begley
- Performance Management and Feedback –Lead Officer Democratic Services & Improvement Unit, Ellen Cavanagh.

If you are dissatisfied with our response you have rights of review and appeal; these rights consist of two review processes.

Firstly our internal review procedure is available by contacting:

John Kelpie
Chief Executive
Derry City and Strabane District Council
98 Strand Road
Derry BT48 7NN Tel 028 71253253 or email john.kelpie@derrystrabane.com

Secondly, you can appeal directly by contacting the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane

Wilmslow

CHESHIRE SK9 5AF Tel: 0303 123 1113 (local rate) or email: casework@ico.org.uk

I would advise however, the Information Commissioner has indicated that a review will not be undertaken unless the Council has first had an opportunity to re-consider its decision.

Yours sincerely

FOI Team



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